

Minutes
Data Work Group Conference Call Minutes 4/14/07

Participating Members

Tim Beebe (SHADAC)
Meg Goode Brown (SHADAC)
Michael Davern (SHADAC)
Steve Horan (CHRC, SCI)
PJ Maddox (GMU) – Presiding
Victoria Doyon (GMU)
Ken Studer (VDH.)
John Owen (UVA)
Don Lillywhite (VEC)
Jeff Nelson (DMAS)

Agenda/Minutes

On 4/14/04, State Planning Grant Data Work Group (SPGDWG) members were convened by conference call to discuss the following Agenda:

1. Revised Shadac Proposed Sample Plan
2. Revised Household Survey Questions

1. Dr. Maddox reviewed decision parameters that the Data Work Group had asked SHADAC to utilize in the development of the Virginia Household Survey sample plan/design, inclusive of changes requested at last meeting (members received copy by email). Dr. Davern (SHADAC) reviewed revised plan, calling attention to new regional distributions for the planned ~4000 person total state-wide survey effort. Dr. Horan raised questions about the political implications/appearance of having zero minimum respondents for N. VA. The technical versus political issues of the redistribution were discussed at length (along with whether various potential non-scientific adjustments should be made); the SPG Data work group was in consensus that the survey plan as revised by SHADAC should be adopted. It was further noted that careful footnoting of documents should be made to ensure readers are aware of rationale and scientific soundness of sample plan is well documented and to ensure future results are not misinterpreted.

Decision/Plan

SHADAC will instruct its contractor to begin identifying survey respondents for the pilot text and household survey to follow. SHADAC expects to pilot text the revised survey in ~ 2 weeks and will notify SPG Data work group through GMU of the results.

2. Revised Virginia Household Survey Items

The SPG DWG reviewed and discussed the revised questions on job lock and chronic conditions. Another alternative approach was sent to members by Meg Brown following the last Data Work group meeting.

Decision/Plan

A revised list of survey questions was determined. A final household survey will be sent to data work group members through GMU as soon as SHADAC has completed its formatting. A final list of Medicaid program terms and complete community program list was still pending. GMU is asking Data Work Group Members to send any terms/programs forward to Ms. Doyon by COB Tuesday 4/20, to be finalized at next meeting. SHADAC will revise final survey accordingly.

Next Meeting:

Conference Call Wed. April 21, 2004

Agenda:

1. Review Household Survey Plans (final sampling plan, survey items, timetable)
2. Finalize Medicaid/community program terms